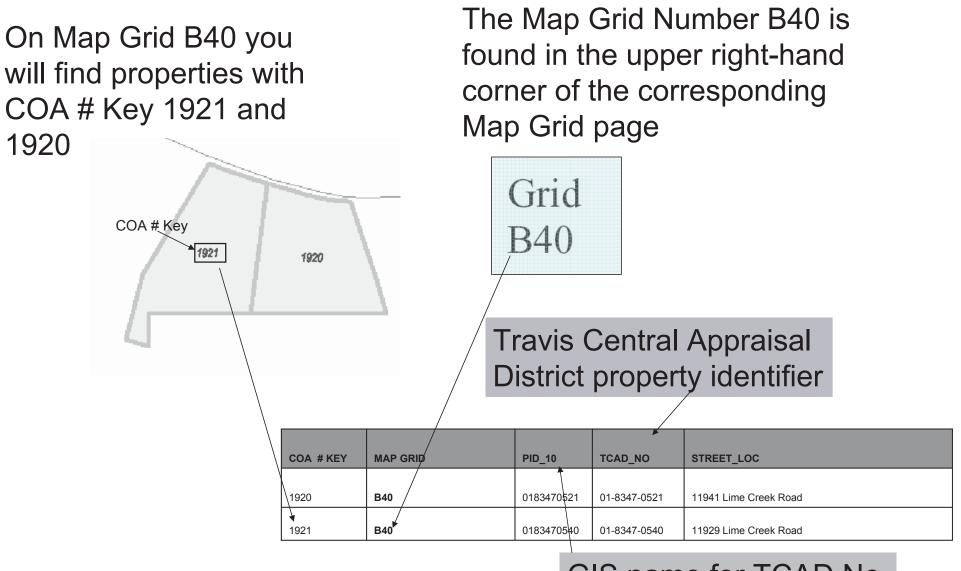
How to Read the City of Austin Map Book Indexes

This book has two indexes one by City of Austin # Key and one by Map Grid Number.



GIS name for TCAD No.

COA-ORES Property Inventory

3 ways to use our COA Map Book to locate and identify land parcels managed by the Office of Real Estate Services:

1. From the Inventory to the Map Grid:

The Map Book is organized such that each page corresponds to a geographic area. The overall Map Grid is shown on the first page of the Map Book, but also (as a much smaller file) on its own as the "200 Grid Index." The number of each grid square is listed in a column in the Property Inventory Table. Each grid square is also its own page in the Map Book, paginated in order from A1 to Z100 (if Z100 existed!).

So to find a property from the Inventory Table in the Map Book,

- I. Take the code from the "Map Grid" column.
- II. You can "page down" through the map book until you get to the page for that particular grid square (but that will take a while).
- III. A quicker way is to use the Find (Control-F) function on the PDF file. You can type the grid number in the search box (e.g., "F35"), and then press "Enter" through each mention of that code until you find the page labeled F35.
- IV. Once you have found the right page in the Map Book, look back at the Inventory Table and note the "COA# Key" for that property. That number will match to one of the land parcels illustrated on that page.

2. From the Map Book (or Map Grid) to the Inventory:

If you are leafing through the Map Book (or Map Grid) and want to see about a property in a particular location, you should note from the map (a) the page number for that particular map (also known as the grid square, e.g., "F35"), and (b) the number in green inside the colored City-owned parcel.

After that, look at the Inventory Table.

- I. If you want to find all the properties in a particular area (on a particular grid square), use the Find (Control-F) function on the PDF file, type the grid number in the search box (e.g., "F35"), and then press "Enter" repeatedly to see each table row corresponding to a property in that location.
- II. If you want to find one specific property in the table, you can use the Find function again, except type that green number from the specific City parcel this corresponds to the "COA# Key" in the table. Again, "Enter" repeatedly (if necessary) until you find the right property.
- 3. Call the City of Austin Office of Real Estate Services, and speak to Mashell Smith, Property Agent, at 512-974-7149. She may be able to answer any other questions you have about the property. For any other, more general questions, you may reach our front desk at 1-800-847-8849, or 512-974-7090.